

**Salem Covenant Church  
Arts & Crafts Fair  
Saturday, November 2, 2024  
10:00 a.m. – 4:00 p.m.  
2655 5<sup>th</sup> Street NW  
New Brighton, MN 55112  
651-633-9615**

Hello!

It's time to register for Salem Covenant Church Arts & Craft Fair 2024. We had an amazing turn out at our 2023 event. Our rates will remain the same this year. We will continue to have an early registration discount. This will be a plus for all you loyal returning artists. **Please be advised we are looking for handcrafted items for this event.**

If the registration forms are not clear or you have any questions, please feel free to **contact me via email at [mjacobson@salem-covenant.church](mailto:mjacobson@salem-covenant.church)** To ensure your space, please return your check and one to two photos of your work (photos for new artists only) as soon as possible. **Register early**, as the event always fills up quickly.

**In the past we have not asked for photos for returning artists, however if you would like to send in a couple photos of your work we will be using them to advertise the show.**

Enclosed are some flyers. If you know any artists that might be interested in being part of the fair, please pass them along. I look forward to seeing all of you again and meeting those of you who are new to the this event. See you November 2nd!

Sincerely,

Mary Jacobson  
Salem Covenant Church  
651-633-9615

Email: **[mjacobson@salem-covenant.church](mailto:mjacobson@salem-covenant.church)**

**E-mail is ALWAYS the best way to reach me.**

**CHECK US OUT ON FACEBOOK: Salem Covenant Church Arts & Crafts Fair**

- ❖ Set-up begins at 7:00 a.m.
- ❖ Space is available by approximately 10 ft. units at \$65 each.
- ❖ There is a \$10 discount on registrations postmarked on or before September 1, 2024
- ❖ Power is available on a limited basis.
- ❖ Tables may be rented at \$15.00 each. (we rent the tables, so this fee only covers our cost)
- ❖ Each vendor is responsible for his or her own state sales tax.
- ❖ Please enclose one to two photographs that represent your work. We will try and keep duplicate and similar artwork to a minimum. Also, this will enable us to separate similar mediums.
- ❖ **A confirmation letter will be sent in September.**
- ❖ Sorry, there are **NO REFUNDS** of registration fees if you need to cancel.

\*\*If you would like to be removed from our mailing list, let me know.

(Keep this page for your records)

**RETURN THIS FORM WITH YOUR CHECK AND PHOTOS!**

**Salem Covenant Church  
Arts & Craft Fair  
Saturday, November 2, 2024  
10:00 a.m. – 4:00 p.m.**

**Registration Form**

- ❖ Set-up begins at 7:00 a.m.
- ❖ Space is available by approximately 10 ft. units at \$65 each.
- ❖ There is a \$10 discount on registrations postmarked on or before September 1, 2024.
- ❖ Power is available on a limited basis.
- ❖ Tables may be rented at \$15.00 each.
- ❖ Each vendor is responsible for his or her own state sales tax.
- ❖ Please enclose one to two photographs that represent your work. We will try and keep duplicate and similar artwork to a minimum. Also, this will enable us to separate similar mediums. (New artists only.)
- ❖ **A confirmation letter will be sent in September.**
- ❖ Sorry, there are **NO REFUNDS** of registration fees if you need to cancel.

**PLEASE PRINT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Were you part of the 2023 show: Yes/No (Circle One)**

Type of Artwork/Craft: \_\_\_\_\_

Power needed: Yes/No (Circle One)

# Of Chairs: \_\_\_\_\_ FREE

# Of Tables: \_\_\_\_\_ @ \$15.00 per table.

Total Cost of Tables \_\_\_\_\_

# Of units reserved: \_\_\_\_\_ (@ \$65 per approximately 10' space)

**\*\$10.00 discount for registrations postmarked on or before September 1, 2024.**

Total cost of Space \_\_\_\_\_

Balance Due: (with registration) \$ \_\_\_\_\_

**\*\*Make checks payable to:** Salem Covenant Church. Please write Craft Fair in the memo line.

**\*\*Mail registration to:** Salem Covenant Church 2655 5th Street NW, New Brighton, MN 55112

Attn: Mary Jacobson

All space rental benefit Salem Covenant Church Youth Ministry  
Space, power, and tables are assigned in order of registration.

I understand that Salem Covenant Church will do its best to provide a safe and friendly atmosphere for the Craft Fair and is not responsible for loss or damage of merchandise or the collection of sales tax. Please complete and attach the MN Department of Revenue Operator Certificate (ST19) with your application. For more complete information about sales tax collection, go to: <https://www.revenue.state.mn.us/sites/default/files/2023-04/fs148.pdf>

Name: \_\_\_\_\_ Date: \_\_\_\_\_